

Sale Property Listing Information Required



Please complete the following so we can list your property.

Listing Property Details – Property for SALE			
Property Address:			
Type of Property:	<i>House, unit etc</i>	# Bedrooms	
Car parking:		# Bathrooms:	
Price:		Auction:	<i>Enter date if auction</i>
Primary Contact:	<i>Owner or Agent</i>		
Owners Details			
Owners Name:		Contact no:	
Owners Email:			
Billing Address:			
Real Estate Agent Details <i>(if none then write NONE in Agency Name)</i> <i>If the Agent is listed with Green Moves, just complete the Agency name, Agent's name & mobile no.</i>			
Agency Name:		Landline no:	
Agent Name:		Mobile no:	
Agent Email:			
Agent Address:			
Agent Website:			
Photographs			
<p><i>Please provide via email between 2-6 low resolution photos that can be uploaded to the website. Sizing around 50kb each. We can resize photos if they are too large or you are unable to resize them yourself.</i></p> <p>Please note who will provide the photos. Agent or Owner</p>			

Listing Information (cont.)



Summary of Sustainable Features* Please provide a list of the sustainable features of the property. Include a short (max 300 words) write up focused on sustainability for the 'description'.

- Eg: Energy Rating (if one)
- Eg: solar hot water
- Eg: low energy lighting
- Eg: insulation in walls and ceiling
- Eg: double glazing
- Eg: 5000L rain water tank plumbed to laundry and toilet

This property ...

Tips: Things to consider are **Structure** - oriented with living areas facing North, building materials used, insulation levels, eaves, glazing etc. **Energy** items include solar hot water and PV systems, low energy lighting, fans, 5+* rated appliances. **Water** items include rain water tanks, low flow showers, low flow tap ware, dual flush toilets, grey water recycling etc. **Garden** items include edible plants, mulching, worm farms, compost heaps etc.

Other Notes (if any)

*Note: Where a Green Moves representative is attending the property this information does not need to be filled in.

Here's the Legal bit!

This Instruction to List is a formal request for Green Moves to:

- Attend the property and perform an Eco Review (if relevant),
- Produce an EcoView Report for the List Property,
- Advertise the 'List Property' with the EcoView report on The Green Property List

Instruction Agreement:

I understand that by signing this form:

1. I confirm that I am the owner of the 'List Property' or the owners authorised representative and that I have the required authority to make this request
2. I give my consent for a Green Moves representative (assessor) to undertake a walk through sustainability review of the 'List Property'. I understand that as part of this review the assessor may require access to all areas in the property.
3. I agree that an EcoView Report and resulting Eco Grade can be produced and put on the Green Moves website for this property.
4. I agree that the following information be listed on the Green Moves web site for the List Property: Basic details¹, the primary contact name and relevant contact details including phone and email information.
5. I agree that I will pay the fees due within 7 days of invoice date.
6. I understand that the listing will not be made 'active' online until the fees are paid.
7. I agree to Green Moves terms & conditions outlined on the Green Moves website.
8. I agree to advise Green Moves when the property has been sold so that it can be removed from the Green Property List.

Signature: _____ Date: _____

Please email the completed and signed Listing Form to listing@greenmoves.com.au

If you can not scan in the signature page, please include the following text on your returning email. ***"I confirm that I have read the Instruction Agreement and are signing approval via email"***.

¹ Basic details include address, number of bedrooms, bathrooms, car parking spaces, price, summary description, photos and EcoView grading.